***MINUTES OF THE 4th ANNUAL GENERAL MEETING HELD ON THE 29th NOVEMBER 2016 AT C.R. LOUW AUDITORIUM, SANLAM HEAD OFFICE, VOORTREKKER ROAD, BELLVILLE AT 18:00***

**Present:**

* **Members in Person**: To be attached
* **Members per Proxy**: To be attached.
* **Guests by invitation:** To be attached.
* **In Attendance**: To be attached

1. **WELCOME AND APOLOGIES**

The Chairman, Hardus Zevenster, welcomed everybody present to the Fourth Annual General Meeting and confirmed that a quorum was present to proceed. He thanked all Councillors and officials present for their support during the past year. He also thanked all Board members present for their support. Special mention was made of Sanlam for sponsoring the venue.

1. **SCRIPTURE READING AND PRAYER**

Pastor Ewald van Schalkwyk opened the AGM with a scripture reading and prayer. The Chairman thanked Pastor van Schalkwyk for their involvement in the community.

1. **ADDRESS BY ALD J.P. SMITH, MAYORAL COMMITTEE MEMBER FOR SAFETY AND SECURITY, CITY OF CAPE TOWN**

The Chairman introduced Ald. Smith and thanked him for taking time off to attend and address the AGM. Ald. Smith thanked the VRCID for the work done for the year in review. He also made mention of the fact that the City relied heavily on public private partnerships to ensure a safe, clean and caring City. It is for this reason that he emphasized the importance of the VRCID working together with especially the City’s Law Enforcement agencies.

1. **APPROVAL OF PREVIOUS ANNUAL GENERAL MEETING MINUTES**

Copies of the minutes of the previous AGM were available to all members at the reception desk and on the VRCID website. The minutes was approved as correct.

1. **CHAIRMAN’S REPORT**

The Chairman delivered his Chairman’s report as per the Annual Report which was available to all present at the reception desk and on the website. He thanked everybody involved for the success of the VRCID since its establishment in July 2012. He made special mention of the work being done by the VRCID staff under very difficult circumstances due to budget constraints. He also thanked all Board members, Provincial and City officials, and Ward Councillors within the VRCID for their support during the year. Special mention was made of the officials at the City of Cape Town for their continued support.

1. **FINANCIAL PROGRESS REPORT**

Mr Johan Bester reported on the financial aspects of the current financial year, i.e. 2016/2017. No questions or objections were raised.

1. **ACCEPTANCE OF ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2016**

It was noted that the Annual Financial Statements for the year 2015/2016 were approved by the Board and submitted to the City of Cape Town. No objections were raised against the Annual Financial Statements and they were therefore accepted.

1. **APPROVAL OF BUDGET 2017/2018**

It was noted that the Budget 2017/2018 was approved by the Board and submitted to the City of Cape Town. No objections were raised against the budget and it was therefore approved.

1. **APPROVAL OF IMPLEMENTATION PLAN 2017/2018**

It was noted that the Implementation Plan 2017/2018 was approved by the Board and submitted to the City of Cape Town. The Implementation Plan is available on the VRCID website. No objections were raised against the Implementation Plan and therefore it was approved.

1. **APPROVAL OF THE BUSINESS PLAN 2018/2022**

It was noted that the Business Plan 2018/2022 was approved by the Board and submitted to the City of Cape Town. The Business Plan is available on the VRCID website. No objections were raised against the Business Plan and therefore it was approved.

1. **APPOINTMENT OF AUDITORS**

The Chairman thanked Me. Rosslyn Kruuse of Account IT (VRCID Accountant) for her hard work and commitment during the year and for a good financial report. No objections were raised to Cecil Kilpin & Co. continuing as the Auditors of the VRCID for the next financial year. They were therefore appointed.

1. **NOTING OF DIRECTORS**

The Chairman informed the AGM that Mr. Sam Pienaar was elected on the Board of Directors. The following members will therefore serve on the VRCID Board of the Directors:

Hardus Zevenster - Radio Tygerberg

Johan Bester - Sanlam

Piet Badenhorst - Laubscher & Hattingh Attorney’s

Allen Bosman - The Foschini Group

Faizel Barnes - Shoprite Checkers

Lamesa Modak - Growthpoint Properties

Romanie Smithdorf - Vodacom

Reg Barry - Private Property Owner

Sam Pienaar - Private Property Owner

1. **APPOINTMENT OF COMPANY SECRETARY**

Mr. Piet Badenhorst was appointed as Company Secretary. No objections were raised at the AGM against the appointment.

1. **CERTIFICATE HANDOVER TO SECURITY OFFICERS AND CLEANERS OF THE YEAR**

The Chairman handed over Commendation Certificates to the Security Officers, Cleaners, and Field Workers of the Year.

1. **GENERAL QUESTIONS AND CLOSING**

The Chairman invited questions from the floor. After questions and answers the meeting closed at 19:15. He invited all present to join the Board members and Staff for light refreshments.

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**Chairman Date**